

# Setting-up a New Standing Order for Donations to AMA

## Standing Order may be Setup in the following ways...

1. **Standing Order Form:** You may find the S/O Form on the second page. Please fill-in the S/O Form and return original to Finance Office and Finance Office will then send it to your Bank for processing which may take a few days.

OR

2. **Mobile App or Online Banking:** **Quick & Recommended** way of setting-up a Standing Order is by using your Bank's Mobile App or using Online Banking.

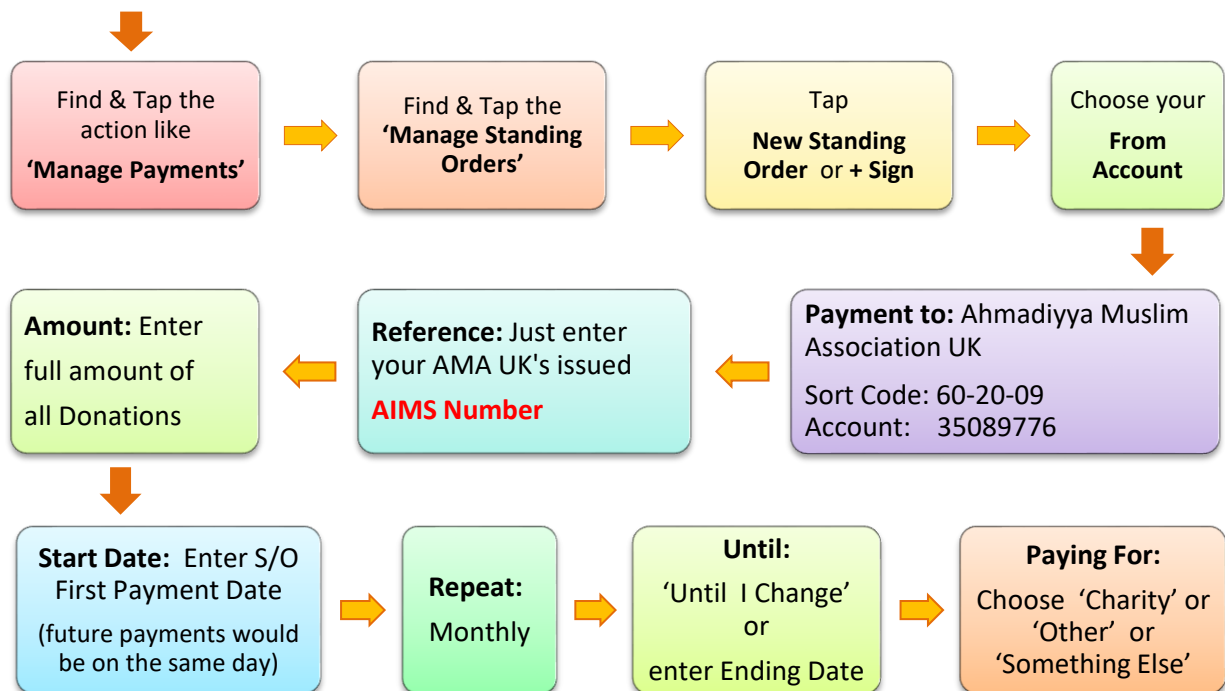
### Log in to your ...

- ✓ Bank's App or
- ✓ Online Banking



Please follow the below steps to **setup** new Standing Order & **send** donation break-down (i.e. AAM: £100, JAL: £13.33) at [standingorders@ahmadiyyauk.org](mailto:standingorders@ahmadiyyauk.org)

(Please note that steps might be in different order as per your own Bank's App or Online Banking)



## Changing an Existing AMA Standing Order

- You may send us new S/O Form with new amount and request for cancellation of existing S/O. We will then send it to Bank for processing.

OR

- Change from your Bank's **Mobile App** or **Online Banking** (under 'Manage Payment') (Please send new donation break-down at [standingorders@ahmadiyyauk.org](mailto:standingorders@ahmadiyyauk.org))

Finance Department Ahmadiyya Muslim Association UK

## Standing Order Form

Member's Details	
<b>Bank Transaction Reference (Only AIMS Number Please):</b>	
<b>Name:</b> .....	<b>Jamaat:</b> .....
<b>Address:</b> .....	
<b>Post Code:</b> .....	
<b>Email Address:</b> .....	

Member's Bank Details	
<b>Account Number:</b> .....	<b>Sort Code:</b> - -
<b>Account Name:</b> .....	<b>Bank Name :</b> .....
<b>Bank's Address:</b> .....	
<b>Post Code:</b> .....	

Payment to the Account	
<b>Amount: £</b> .....	<b>In Words:</b> .....
<b>Date of First Payment:</b> DD - MM - YYYY	<b>Frequency:</b> Monthly
<b>Make Payment To:</b> NATIONAL WESTMINSTER BANK PLC, 153 PUTNEY HIGH STREET SW15 1RX	
<b>Account Number:</b> 3 5 0 8 9 7 7 6	<b>Sort Code:</b> 6 0 - 2 0 - 0 9
<b>Account Name:</b> Ahmadiyya Muslim Association UK	

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Cancel Existing:**  Y  N

**Break-down of Donation:** (Please detail below the donation distribution of your paid amount.)

AIMS No.	Aam	Wasiyyat	Jalsa Salana	Tehrik-e-Jadid	Waqf-e-Jadid	Ahmadiyya Bulletin	MTA		
£	£	£	£	£	£	£	£	£	£
£	£	£	£	£	£	£	£	£	£
£	£	£	£	£	£	£	£	£	£
£	£	£	£	£	£	£	£	£	£

<b>Completed Form should be returned to the Finance Department - Baitul Futuh Mosque</b>	<b>For Official Use Only</b>	<b>Date</b>	<b>Initials</b>
	Received By Office		
	Send to Bank		

**Head Office:**  
The London Mosque  
16 Gressenhall Road, London SW185QL  
Tel: +44(0) 20 8874 5836 Fax: +44(0) 20 8874 4779

**Finance Department, Baitul Futuh Mosque**  
181 London Road, Morden, Surrey SM4 5PT  
Tel: +44(0) 20 8687 7850 S/O: (7851)  
Email: financeoffice@ahmadiyyauk.org